

7. Hold pencil correctly.

Ask the student to write their name on a piece of paper or in the comments box of their individual recording sheet to evaluate their pencil grip. Or, evaluate this during the letter formation assessment.

1 pt for each of the following:

- pencil grip is held in a stable position between the thumb, index and middle fingers
- index finger and thumb form an open space
- pencil is held about 1-2cm from the tip

10. Listen and identify short and long vowels.

Dictate the words from the student's individual recording sheet, ask the student whether the vowel is long or short. Give them time to say the word to themselves (or out loud), come to a conclusion, and respond. Then move on. Do not use the test time to correct student errors.